**DELF/DALF REGISTRATION FORM 2023**

To be filled in CAPITAL LETTERS and bring to our office during opening hours,

or send by email to [dos@afbrunei.org](mailto:dos@afbrunei.org).

Please provide your full name according to your I.C as this will be used for your certificate.

Contact +673 829 1986 or email [contact@afbrunei.org](mailto:contact@afbrunei.org) for any enquiry or questions.

**CANDIDATE IDENTITY**

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| --- | --- |
| *Student membership : Yes\**  *No*  *\*(if you are already a student of AFBD)* | |
| *Surname :* | |
| *First name :* | |
| *Date of Birth :* | *Sex* : *Male*   *Female* |
| *Town and Country of Birth:* | |
| *Nationality :* | |
| *Native Language* : | |
| *Phone Number :* | *Mobile Number :* |
| *Identification Document : Passport*  *IC*  CNI   *Other*    *Please specify :* | |
| *Email address :* | |

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| *Have you previously taken DELF-DALF Exam ?*  *NO, I am registering for the first time*  *YES. Please fill in your 12 digits registration number (mentioned on your diploma)*: |

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| Motivation: Certification  Passion for French  French Citizenship  Immigration  Others, please specify: | |
| How did you hear about the DELF/DALF exam? |  |
| Did you/Are you planning to prepare for the exam? | Yes, How?  No, Why? |

**REGISTRATION**

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| --- | --- | --- | --- | --- |
| DELF Prim | A1.1 |  | DELF Junior | A1 |
|  |  |  |  |  |
| DELF Tout Public | A1 | A2 | B1 | B2 |
|  |  |
| DALF Tout Public | C1 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Session 1** | | | **Session 2** | | |
|  | Written Exam | Oral Exam |  | Written Exam | Oral Exam |
| DELF Prim A1.1 | 02/06/2023 | 01/06/2023 – 16/06/2023 | DELF Prim A1.1 | N/A | N/A |
| DELF Junior A1 | 02/06/2023 | 01/06/2023 – 16/06/2023 | DELF Junior A1 | N/A | N/A |
| DELF A1 | 09/06/2023 | 08/06/2023 – 16/06/2023 | DELF A1 | 03/11/2023 | 02/11/2023 – 10/11/2023 |
| DELF A2 | 09/06/2023 | 08/06/2023 – 16/06/2023 | DELF A2 | 03/11/2023 | 02/11/2023 – 10/11/2023 |
| DELF B1 | 16/06/2023 | 15/06/2023 – 23/06/2023 | DELF B1 | 10/11/2023 | 09/11/2023 – 17/11/2023 |
| DELF B2 | 23/06/2023 | 22/06/2023 – 30/06/2023 | DELF B2 | 17/11/2023 | 16/11/2023 – 24/11/2023 |
| DALF C1 | 30/06/2023 | 22/06/2023 – 30/06/2023 | DALF C1 | 24/11/2023 | 23/11/2023 – 30/11/2023 |

**REGISTRATION FEES**

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| --- | --- | --- | --- | --- |
|  | **Fees** |  |  | **Fees** |
| **DELF PRIM A1** | B$150 |  | **DELF TOUT PUBLIC A2** | B$200 |
| **DELF JUNIOR A1** | B$150 |  | **DELF TOUT PUBLIC B1** | B$250 |
| **DELF TOUT PUBLIC A1** | B$150 |  | **DELF TOUT PUBLIC B2** | B$300 |
|  |  |  | **DALF TOUT PUBLIC C2** | B$350 |

**METHOD OF PAYMENT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Payment details :** | |  |  | | --- | --- | |  | Cash, Cheque or Direct Transfer to 'Alliance Française de Brunei' | |  | BAIDURI BANK: 02-00-110-262560  SWIFT/BIC: BAIDBNBB | |

**TERMS AND CONDITIONS**

**Cancellation, refund or changes**

Registration fees are not refundable. Registration is final at payment of registration fees; payment must be made no later than the last day of registration. Changes (i.e. postponement of session dates, change of version, level or specialty) are possible if the registration period of the session concerned is not yet closed. In case of cancellation of registration, the candidate cannot be refunded registration fees paid. Once the registration period has closed, no change or cancellation of registration will be possible.

**Absence**

Absence in case of illness or professional impediment, the candidate may benefit from a postponement of his examination to another session upon written request to contact@afbrunei.org accompanied by a medical certificate or an attestation from his employer in a delay of 2 weeks after the examination. Be aware that the change of session is granted only once and a $50 fee will be charged. In the event of a new absence at the postponement session, registration fees will not be refunded.

**Adjustments**

Adjustment of tests for persons with disabilities: A candidate with a disability must provide at the time of registration a medical certificate specifying the nature of the disability and the recommendations of development prescribed by the practitioner. Alliance Française de Brunei Darussalam (AFBD) will provide these facilities to the extent of the material possibilities.

Note: If a Braille proof version is required, the application must be sent 6 months in advance.

**Exam Rules**

A notice is sent by e-mail at least one week before the exam. In the absence of letter of notification ONE week before the exam, it is imperative to send an e-mail to contact@afbrunei.org

 An absence for failure to convene is not entitled to carry forward or refund. The dates and times of convocation are final and not modifiable.

To access the exam room, you must:

- Be present at the establishment indicated on your notification 30 minutes before the beginning of the tests

- present an original identity document with photo and signature. Failure to provide identity document does not entitle you to carry forward or refund.

- In the event of delay due to public transport, a justification must be requested: in this case a postponement of the examination to another session may be granted.

**Rules to be strictly respected throughout the duration of the tests**

* Check the accuracy of your personal information that will appear on your diploma on the day of the exam. Any errors not reported on the day of the exam will not be corrected later.
* Pencil is prohibited. You are required to use either black or blue pen only.
* Only materials and documents distributed by supervisors are allowed. Any use of any document other than those authorized will be considered as an attempt of fraud.
* Mobile phones and any electronic devices are prohibited.
* Dictionaries are prohibited
* Exit from the examination room are strictly prohibited during the tests. Be aware that the non-observance of one of these rules can entail to nullify your examination.

**Collection of results**

* No results are communicated by phone or e-mail
* Certification: about one month after the examination to be collected on presentation of an original ID to AFBD
* Diplomas (DELF only): approximately 5 months after the exam at AFBD
* Attention, any request of modification implying the reprint of a document will be charged. The request must be made to AFBD. The erroneous document will have to be given to AFBD for destruction.
* If it is impossible to obtain your result, you can leave a stamped envelope in your name, address (for the DELF, 2 envelopes are needed, one A5 for the transcript and a cardboard A4 for the diploma ) or write an authorization letter for a person to collect your result: she/he must bring the authorization letter, the copy of your identity document and the original identity document

By registering, I am aware that the registration fees are not refundable.

I hereby certify that the information supplied above is correct and I accept the general conditions and the above-mentioned enrolment terms.

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| --- | --- | --- |
| In | Date : | Signature : |

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| **ESPACE RESERVÉ À L’ADMINISTRATION**  Formulaire dûment rempli  Copie valid d’une pièce d’identité  Réception paiement.  Mode de paiement : Chèque  Virement  Espèce  Date :       No Reçu :  Inscription logiciel DELF/DALF |